COUNTY OF SAN JOAQUIN

DEPARTMENT OF PUBLIC WORKS
P.O. BOX 1810-1810 E. HAZELTON AVENUE
STOCKTON, CALIFORNIA 95201
(209) 468-3000
FAX # (209) 468-9324

Permit No: **PS-1301415**
Date Issued: 05/24/2013
Exp. Date: 05/30/2013
Project No: PWP110005
Quad: NW

ENCROACHMENT PERMIT

To: HSA DEPT. OF AGING
P.O. BOX 201056
STOCKTON, CA 95201

Encroachment Type:

TEMP. "NO PARKING" WAIVER			

Location:
W/S OF MICKE GROVE RD.@MICKE GROVE PARK-TEMP. WAIVER OF "NO PARKING" RESTRICTIONS, MAY 30, 2013, 6:00A.M. to 2:00P.M

In compliance with your request of **05/24/2013**, permission is hereby granted to do work in County right-of-way as shown on attached application and subject to all the terms, conditions and restrictions written below or printed as general or special provisions on any part of this form. See reverse side and attached sheet, if any.

Trench excavations for service connections will not be permitted within ten feet (10') of pavement centerline unless otherwise approved by the Director. Surface of trench patches shall match in kind and be smooth and even with that of abutting surface. Special attention shall be given to depth of utilities through roadside area in anticipation of future drainage facilities, road profile and/or frontage development. All underground utility facilities are to be established and accurately dimensioned on sketches from surveyed centerline of road right of way, or from right of way (border) lines.

Permittee shall call the Department of Public Works, Field Engineering Division (Permit Inspections) at (209)953-7421 at least forty-eight hours prior to beginning any work within the County right of way. All work performed under this permit shall conform to the rules and regulations pertaining to safety established by the California Division of Industrial Safety and Cal-OSHA.

The jobsite shall be kept in a safe condition at all times by the daily removal of any excess dirt or debris which might be a hazard to either pedestrian or automobile traffic. All necessary traffic convenience and warning devices and personnel shall be provided, placed and maintained by and at the sole expense of the Permittee in accordance with the latest edition of the CALTRANS Manual of Traffic Control.

After completion of the work permitted herein, all debris, lumber, barricades, or any excess material shall be removed and the jobsite left in a neat workmanlike manner. Immediately following completion of construction permitted herein, Permittee shall fill out and mail notice of completion (see attached post card) provided by Grantor.

Special Comments:

Traffic Control per MUTCD - Temporary "No Parking" Waiver on May 30, 2013 from 6:00 A.M. to 2:00 P.M.

FORMS:

Est. Permit Fee: $0.00

THOMAS M. GAU, Director
Department of Public Works

By: Scott Cooper
Permit Section

WHITE	-Permitee
GOLDENROD	-PWD Central File
YELLOW	-Field Inspection
PINK	-Permit Section

APPLICATION FOR ENCROACHMENT PERMIT

PLEASE PRINT:

Date May 8 ~~March~~ 20 ,2013

To: San Joaquin County
Department of Public Works

Senior Awareness Day 2013
San Joaquin County- Human Services Agency
Annette DePauli

(Applicant Name)

P.O,. Box 201056
(Mailing Address)
Stockton, CA 95201

(City, State, Zip Code)

209-468-1374
(Area code – Telephone Number)

OFFICE USE ONLY

JOB # 110005 REF #
APN CR#
EXP. DATE 5/30/13
VALID 5/30/13 TO 5/30/13 DRIVEWAYS
STREET MICKE GROVE RD. *
AREA LODI QUAD NW *
TYPE TEMP. "NO PARKING WAIVER" *
FORMS ✓
NOTES

Sketch (Detailed plans my be submitted)

See attached

The undersigned hereby applies for permission to excavate, construct and/or otherwise encroach on County Highway Right-of-Way on the **West** side of **Micke Grove Rd** approximately **20 feet** feet/mile **apprx. 1 mile**

of _____, _____, by performing the following work (description of work): We have a one day event on May 30 2013 from 8 am to 1pm. We are asking for permission to park on the west side of Micke Grove RD in along the Park. The parking would begin south of the main entrance and end just north of the most south entrance. Parking will be limited to Vendors and staff only. This limits the time that parking will take be in action from 6:00-8:15 am and from 12:30-1:30 pm. We will have STARS assistance during this time and staff with radios and safety gear to monitor traffic to ensure the safety of the cars parking and unparking.

Work will commence on or about **6:00 am on 5/30/13** for approximately **1** day.

I, the undersigned, certify that I am the owner of the respective property, or am qualified to represent the owner and agree to do the work described above in accordance with the rules and regulations of San Joaquin County and subject to inspection and approval.

Signature of Applicant – Title	5/30/13 **Date**

E:\PUB-SV WK\MASTER PS\ENCROACHMENT PERMIT APPLICATION.DOC
(01/08)

Cynthia M. Clays
Director

Katherine Harris
Deputy Director

San Joaquin County

Human Resources Division
County Administration Building
3rd Floor, Suite 330
44 N. San Joaquin Street
Stockton, CA 95202
Telephone: (209) 468-3370
Fax: (209) 468-0508

Civil Service Commission
Classification & Compensation
Employee Benefits
Equal Employment Opportunity
Hospital HR Services
Labor Relations
Policy and Leave Management
Recruitment & Exam Development
Risk Management
Staff Development & Training

May 23, 2013

San Joaquin County
Public Works Department
1810 Hazelton Avenue
Stockton, CA 95201

Re: INSURANCE REQUIREMENTS FOR PORTIONS OF MICKE GROVE ROAD, MAY 30, 2013, FROM 6:30 AM TO 2:00 PM FOR THE PURPOSE OF FACILITATING VENDOR PARKING

This letter is being submitted on behalf of San Joaquin County Department of Aging and Community Services to comply with the insurance requirements outlined by San Joaquin County Public Works Department.

As part of the contract insurance requirements, Article XI, it is required that our County provide proof of insurance.

	Policy #	Period Effective	Coverage Limits
Workers' Compensation	B-03-380	7/1/03 Continuous	$ 500,000 Self-Insured Retention
General Liability	B-74-2591	12/1/74 Continuous	$ 1,000,000 Self-Insured Retention
Professional Liability	B-74-2591	12/1/74 Continuous	$ 1,000,000 Self-Insured Retention
Contractual Liability	B-74-2591	12/1/74 Continuous	$ 1,000,000 Self-Insured Retention
Auto Liability & Property Damage	B-74-2591	12/1/74 Continuous	$ 1,000,000 Self-Insured Retention
Fidelity Bond	B-74-2591	1/6/75 Continuous	$ 10,000 Self-Insured Retention $ 500,000 Aggregate

By my signature I hereby certify that the County of San Joaquin meets the insurance requirements outlined by the San Joaquin County Public Works Department. If I may be of any further assistance, please contact my office.

Respectfully,

TANYA MORENO
County Safety & Risk Manager

HSA
HUMAN SERVICES AGENCY
SAN JOAQUIN COUNTY

JOSEPH E. CHELLI
Director

P.O. Box 201056 102 South San Joaquin Street Stockton, CA 95201-3006

Tel (209) 468-1000
Fax (209) 468-1785

CalWORKs
Head Start
First 5 San Joaquin
Children's Services
Aging and Community Services
Mary Graham Children's Shelter

October 19, 2012

Board of Supervisors
County of San Joaquin
44 North San Joaquin St.
Stockton, CA 95202

CONTINUATION OF SPONSORSHIP OF THE ANNUAL SENIOR AWARENESS DAY

Dear Board Members:

RECOMMENDATION:

It is recommended that the Board of Supervisors:

1. Continue to sponsor the Annual Senior Awareness Day event coordinated by the Human Services Agency at Micke Grove Park on May 30, 2013;

2. Declare May 30, 2013 to be the 35th Annual Senior Awareness Day in San Joaquin County;

3. Exempt the event from related fees required by other County departments including, but not limited to, Parks and Recreation for the use of Micke Grove Park on May 29 and 30, 2013, and Environmental Health for Special Event Food Risk Assessment/Permit Applications; and

4. Authorize the Human Services Agency Director to approve all donation agreements and related expenses such as posters, outreach items, T-shirts, in-park transportation and other miscellaneous expenses.

AGENDA ITEM SUBMITTAL FORM
BOARD OF SUPERVISORS
CLERK OF THE BOARD

44 N. San Joaquin Street, Suite #627
Stockton, California 95202

For Clerk's Use Only
AGENDA NUMBER

SUBMIT ONE COPY OF THIS FORM WITH EACH BOARD AGENDA ITEM.

At the time of submitting your agenda item documents, please **provide ONE ORIGINAL & 7 COPIES OF THE BOARD LETTER AND ANY ACCOMPANYING DOCUMENTS** (Resolutions, Board Orders, Contracts, etc.) for distribution after Board Approval.

If more than one original is required, you must provide the appropriate number of originals to be executed by the Board of Supervisors.

DATE: October 19, 2012

DEPARTMENT: Human Services Agency

CONTACT & PHONE #: Dean Fujimoto, (209) 468-3805

AGENDA ITEM TITLE: CONTINUATION OF SPONSORSHIP OF THE ANNUAL SENIOR AWARENESS DAY

PROPOSED AGENDA PLACEMENT DATE: 11/6/12

PROPOSED CALENDAR: H &HS Consent

DISTRIBUTION: (MAILING ADDRESSES MUST BE PROVIDED IF NOT A COUNTY DEPARTMENT)

TO:	DOCUMENT	# OF COPIES
Clerk of the Board	Board Order, Vicinity Map	1 Original
Adult Services – Clerical	Board Order	1 Original & 4 Copies
Director, HSA	Board Order	1 Copy
Auditor-Controller	Board Order	1 Copy
Parks and Recreation	Board Order	1 Copy
Environmental Health	Board Order	1 Copy
Public Works	Board Order	1 Copy
Sheriff's Office	Board Order	1 Copy
Health Care Services	Board Order	1 Copy
Purchasing	Board Order	1 Copy
Risk Management	Board Order	1 Copy

Special instructions to the Clerk of the Board:

AGENDA ITEMS MUST BE REVIEWED AND SIGNED OFF BY THE DEPARTMENT HEAD, COUNTY ADMINISTRATOR AND COUNTY COUNSEL.

Department Head Signature [signature] Date 10/18/12

Before the Board of Supervisors

County of San Joaquin, State of California

B-12- 734

MOTION: **Vogel/Villapudua/5**

CONTINUATION OF SPONSORSHIP OF THE ANNUAL SENIOR AWARENESS DAY

THIS BOARD OF SUPERVISORS DOES HEREBY:

1. Continue to sponsor the Annual Senior Awareness Day event coordinated by the Human Services Agency at Micke Grove Park on May 30, 2013;

2. Declare May 30, 2013 to be the 35th Annual Senior Awareness Day in San Joaquin County;

3. Exempt the event from related fees required by other County departments and divisions including, but not limited to, Parks and Recreation for the use of Micke Grove Park on May 29 and 30, 2013, and Environmental Health for Special Event Food Risk Assessment/Permit Applications; and

4. Authorize the Human Services Agency Director to approve all donation agreements and related expenses such as posters, outreach items, T-shirts, in-park transportation and other miscellaneous expenses.

I HEREBY CERTIFY that the above order was passed and adopted on 11/06/12 by the following vote of the Board of Supervisors, to wit:

AYES: **Villapudua,Vogel,Ruhstaller,Ornellas,Bestolarides**

NOES: **None**

ABSENT: **None**

ABSTAIN: **None**

LOIS M. SAHYOUN
Clerk of the Board of Supervisors
County of San Joaquin
State of California

REASONS FOR RECOMMENDATION:

For 34 years, the Board of Supervisors has supported the Annual Senior Awareness Day event organized by the Human Services Agency (HSA). Thousands attend Senior Awareness Day each year, obtaining valuable information on local services, products, and facilities that benefit the aging population and caregivers. Senior Awareness Day also celebrates the longevity of seniors and their importance as contributors to the well being, vitality, and prosperity of San Joaquin County.

Senior Awareness Day could not be made possible without support from the community. Volunteers of all ages enthusiastically provide assistance by participating on the planning committee or by working the day of the event. Other County departments and divisions also support HSA in carrying out the event, including Health Care Services, the Sheriff's Office, Parks and Recreation, Environmental Health, Public Works, and Purchasing. Donations are also received from several private businesses, some of which require a donation agreement signed by the HSA Director affirming that funds or products will be used exclusively for Senior Awareness Day.

The 35th Annual Senior Awareness Day is planned for May 30, 2013 at Micke Grove Park. HSA believes that as a result of the event being supported by the Board of Supervisors, Senior Awareness Day advances the status of seniors. It has captured the attention and support of the community at large, escalated the awareness of seniors, and produced significant outcomes over the years. Additionally, the event has grown and offers more senior programs and services by private and public sectors, additional requests for senior representation on boards and commissions, and new senior employment opportunities.

At this time, staff is requesting that the Board proclaim May 30, 2013 to be the 35th Annual Senior Awareness Day. To support the event, staff is requesting the Board continue to exempt the event from Environmental Health, Parks and Recreation, and other County department fees, and authorize the HSA Director to approve all related expenses for the event.

FISCAL IMPACT:

Total Cost

While costs vary slightly from year to year, the budget for this year is $30,145. The event is funded by the Older Americans Act, revenue from booth rentals, community organization donations, and other sources.

Net County Cost

There is a net County cost of $2,236 as required match for the Older Americans Act funds used toward Senior Awareness Day. This amount is contained within the Aging and Community

Services approved budget for 2012-13. In addition to this amount, the Parks and Recreation Division estimates that exempting the event from related fees for the use of Micke Grove Park will result in lost revenue of $3,000 in parking fees, $175 in small site rental fees, $900 in large site rental fees, $10 in processing fees, and $1,207 in site maintenance fees, for a total of $5,292. As well, Environmental Health estimates that exempting the event from related fees for Special Event Food Risk Assessment/Permit Applications will result in lost revenue of $125. This will result in a combined total fees exemption of $5,417 for Parks and Recreation and Environmental Health.

ACTION TO BE TAKEN FOLLOWING APPROVAL:

Following approval by the Board of Supervisors, the media will be notified that May 30, 2013 will be the 35th Annual Senior Awareness Day in San Joaquin County, and staff will work with the other County departments, non-profit agencies, and community volunteers to coordinate this event.

Sincerely,

Joseph E. Chelli, Director
Human Services Agency

JEC:DF:jlc

cc: Auditor-Controller
Environmental Health
Parks and Recreation
Public Works
Sheriff's Office
Health Care Services
Purchasing
Risk Management

Clerk of the Board for **November 6, 2012** Agenda

BEFORE THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN JOAQUIN
STATE OF CALIFORNIA

RESOLUTION

R-09-177

APPROVAL OF TEMPORARY WAIVER OF
"NO PARKING" ON MICKE GROVE ROAD
FOR THE ANNUAL SENIOR AWARENESS DAY

WHEREAS, the Human Services Agency, hereafter referred to as APPLICANT, has requested permission to temporarily waive the "No Parking" restrictions on portions of Micke Grove Road on May 28, 2009, from 6:30 a.m. to 2:00 p.m., for the purpose of facilitating parking (for vendors only) on the west side of Micke Grove Road for the Annual Senior Awareness Day held at Micke Grove Park; and

WHEREAS, Senior Awareness Day is an annual event; and

WHEREAS, it is anticipated that the APPLICANT will be requesting permission to temporarily waive the "No Parking" on portions of the west side of Micke Grove Road (for vendors only) for the Annual Senior Awareness Day on the fourth Thursday in May in future years.

NOW THEREFORE, BE IT RESOLVED that it is the finding of the Board of Supervisors that, as authorized by Section 10-2700 of the Ordinance Code of San Joaquin County, it is necessary for the protection of the public to grant permission to temporarily waive the "No Parking" on portions of the west side of Micke Grove Road (for vendors only) for the Annual Senior Awareness Day on Thursday, May 28, 2009, from 6:30 a.m. to 2:00 p.m., and on the fourth Thursday in May in future years.

BE IT FURTHER RESOLVED that this action shall be subject to the following conditions:

1. An Encroachment Permit shall be obtained from the Department of Public Works for the temporary waiver of "No Parking" (for vendors only), on Micke Grove Road.

2. The performance of any procedure related to this Permit shall constitute an acceptance of all the provisions contained herein and failure on the APPLICANT'S part to comply with any portion will be cause for revocation of this Permit.

3. Local residences and businesses in the surrounding area shall be notified of upcoming road conditions on Micke Grove Road two weeks prior to the start of the Senior Awareness Day activities.

4. APPLICANT shall submit a traffic control plan for safety of exiting and backing out of the "No Parking" locations.

R-09-177

5. Traffic management for the off-road vendor parking on Micke Grove Road and public motorists exiting Micke Grove Park will be directed by the Sheriff's Team of Active Seniors (STARS).

6. APPLICANT shall have barriers placed (to prevent parking) at all existing above ground barriers to prevent damage and allow access to those utilities.

7. APPLICANT shall temporarily conceal "No Parking" signs on Micke Grove Road during the Senior Awareness Day event. At the end of the event, "No Parking" signs will be restored to their previous state.

8. APPLICANT shall coordinate with the Department of Parks and Recreation to move the entrance pay booth to a distance such as to allow for queuing of vehicles and prevent stacking on Micke Grove Road.

9. APPLICANT shall provide liability insurance in an amount and form acceptable to County Counsel.

PASSED AND ADOPTED 4/21/09, by the following vote of the Board of Supervisors, to wit:

AYES: Villapudua, Bestolarides, Vogel, Ruhstaller, Ornellas

NOES: None

ABSENT: None

None

ATTEST: LOIS M. SAHYOUN
Clerk of the Board of Supervisors
of the County of San Joaquin,
State of California

By Caroline Junco
Deputy Clerk

(SEAL)

Leroy Ornellas
LEROY ORNELLAS, Chairman
Board of Supervisors
County of San Joaquin,
State of California

PS-8K029-T3

COUNTY OF SAN JOAQUIN
Parks and Recreation – Micke Grove Park
11793 N. Micke Grove Rd.
Lodi, CA 95240
PH: (209) 953-8800 or (209) 331-7400

Use Permit Agreement

Printed: 09 Apr 2013, 11:36 AM
User: jcatbagan

Contract #: 7208 User: asmolke
Date: 04 Apr 2013 Status: Firm

HSA DEPT OF AGING
JOSEPH CHELLI
PO BOX 201056
STOCKTON CA 95201

Home: ()
Business: (209)468-9462

Reservation comments:
Outdoor Party/Picnic: SENIOR AWARENESS DAY

Expected Attendance: 0

Facility/Equipment	Day	Start Date	Start Time	End Date	End Time	Fee	XFee	Total
MICKE GROVE REGIONAL PARK - Delta Shelter	Wed	29 May 2013	08:00 AM	29 May 2013	05:00 PM	$0.00	$0.00	$0.00
MICKE GROVE REGIONAL PARK - Delta Shelter	Thu	30 May 2013	08:00 AM	30 May 2013	05:00 PM	$0.00	$0.00	$0.00
MICKE GROVE REGIONAL PARK - Mokelumne Shelter	Thu	30 May 2013	08:00 AM	30 May 2013	05:00 PM	$0.00	$0.00	$0.00

Rental Fees	Extra Fees	Rental Total	Cleaning/Damage Deposit	Total Applied	Balance	Current
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Balance of rental due and payable immediately. Signed agreement due with payment

Prompt	Answer
Open to public	Yes
Selling	Yes
Participation fee	No
Insurance	No
Alcohol	None
Parking	Waived
Zoo passes	No
Fishing passes	No
Paddleboat passes	No
Security	No
DJ, Band, PA	Yes
Hopper	No
Dunk tank	No
Trailer BBQ	No
Lawn pass	No
Cancellation policy	Agreed to
Homemade passes	No
Addt'l Requirements	Public Event
Start Time	3/29 Setup 3/30 Function begins 8am

1. ASSUMPTION OF LIABILITY, AGREEMENT TO HOLD HARMLESS
The undersigned, as an authorized representative of the above-named organization or group, and on behalf of such organization or group, hereby accepts full responsibility for any breakage or damage to property or structures and for the deportment and conduct of those attending the function for which the facility is requested. The above-named organization or group assumes all risks incident to or connected with its operation under such Park Facility Use Permit, and shall be solely responsible for liabilities arising from accidents or injuries to persons or property resulting from the function or activity. The above-named organization or group further agrees to indemnify, defend and hold harmless the County of San Joaquin, its elected and appointed Boards, Commissions, Officers, Agents and Employees from any claims, suits, losses or damages for injury to persons or property arising out of activities of such organization or groups, its members, agents, and employees, upon Park premises or facilities.
2. AGREEMENT TO ABIDE BY RULES AND REGULATIONS
The undersigned, as an authorized representative of the above-named organization or group, represents that he/she has read the Rules and Regulations appended hereto, agrees to make these Rules and Regulations known to persons attending the function or activity, and give unqualified assurances that no violation of such Rules and Regulations shall be allowed to occur on the premises or facilities. The undersigned represents that he/she understands that permission for use of the facility is contingent upon compliance with these Rules and Regulations and such permiss ons may be revoked at any time upon the failure of persons attending the function or activity to fully comply with these Rules and Regulations.
3. UNDERSIGNED, OR REPRESENTATIVE, TO BE PRESENT THROUGHOUT
If an agreement is granted for the function or activity, the undersigned agrees to be present, or to have a representative designated by the undersigned present, during the entire period of use of the facility by the above-named organization or group.

DECLARATION
I declare, under penalty of perjury, that I have carefully read and considered the foregoing Agreement and the appended Rules and Regulations, stated on the attached "Use Permit Rules and Information", and that the information I have applied herein is true and correct.

Signature of Applicant/Agent: J Chelli Date: 4/12/13

Parks and Recreation Authorization: _____ Date: _____

READ FRONT AND BACK OF PERMIT - SIGN AND RETURN FOR AUTHORIZATION PLEASE RETURN PERMIT BY 03-29-13

USE PERMIT RULES AND INFORMATION

PARKING FEES
Fees are charged daily and are due upon entry into a park. The parking fee is $5 per vehicle Monday-Friday, $6 per vehicle weekends and holidays, and $10 per vehicle on the following holiday weekends: Easter, Mother's Day, Memorial Day, Independence Day and Labor Day. Any motor vehicle exceeding 22 feet in length will be charged $12. Facility rental fees do not include parking for yourself, your vendors or for your guests. Pre-paid park entry passes can be purchased from the Administration Office in advance of the function at a discounted rate based on the current parking fee. Pre-paid parking passes are date stamped, non-refundable, and must be passed out by you prior to your function. They cannot be left at the park entry gate or passed out at the park entry gate. INSTRUCTIONS FOR USE - Place half of the parking pass in the Pay Envelope or give it to the Fee Collector. Place the other half of the parking pass on dash of vehicle in plain view.

PARKING - Please park in a regular parking stall during the function. Do not block handicapped access or parking areas. Vehicles illegally parked will be cited.

LOADING ZONES are for those engaged in loading or unloading supplies or persons. Parking on the lawn is not allowed unless you have a facility reservation and have been issued a lawn pass from the Administrative Office.

CANCELLATION OF RESERVATIONS
Outdoor facility reservations: Failure to provide at least 21 days advance notice from your event date for facility cancellations, date changes, and/or site changes will result in the loss of your entire rental fees. **Indoor facility reservations:** Failure to provide at least 90 days advance notice from your event date for facility cancellations, date changes, and/or site changes will result in the loss of your entire rental fees and you will only receive your deposit refund if applicable. The Japanese Garden is considered an indoor facility. There is a $25 ($50 for Memorial Building) administration fee for all cancellations, date changes and/or site changes. Processing fees are non-refundable. Requests for cancellations, date changes, and/or site changes must be in writing in a format acceptable to the department.

WEATHER – There are no refunds for inclement weather.

CLEANING DEPOSITS are normally returned by the Auditor's Office approximately three (3) weeks after the function, if approved. Leaving the facility reasonably clean, on time and without damages is required to ensure deposit is returned.

PARTY HOPPERS/DUNK TANKS.
The Parks & Recreation Department must approve use of all apparatus prior to the completion of a reservation. Only those companies with approved Operational Permits and current insurance on file with the Department are allowed. ***If you do not receive prior approval, you will be required to remove the apparatus.*** Party Hoppers are only allowed in certain areas. Dunk tanks are only allowed in certain areas, on certain days.

UTILITIES (Electric and water) are provided at outdoor shelters. Electrical service is limited, please do not overload. Utilities are provided for your convenience and cannot be guaranteed. There are no refunds for failure of utilities.

AMPLIFIED SOUND Permission to have amplified sound must be noted on Use Permit. Volume must be kept at a reasonable level showing consideration for other facility users. Law enforcement staff and other County personnel shall have the discretion to determine what is reasonable.

DECORATIONS – Do not use tacks, nails or staples on picnic tables or facility structures. Tape only! Signs can be posted on your stakes and removed at end of function. Do not post signs on park structures or posts.

INSURANCE CERTIFICATES may be required if, in the judgment of the Director of Parks and Recreation or his/her designated representative, the risk of the event warrants such insurance.

TIME LIMITS on Use Permit Agreement must be adhered to or permittee will pay additional rental fees and may be excluded from future use of facilities.

ADDITIONAL PERMITS **Dance Permits** are required by the County for public dances to the extent of current County Building Inspection Department (Planning) rules and regulations. **Health Permits** are required if the event is open to the public and you are selling food. **Alcohol Beverage Control (ABC) Permit** is required if your group is selling alcohol or if you are serving alcohol and are charging your guests to attend your function.

CANS AND BOTTLES are not permitted in the Amphitheater during concerts. Permittee is responsible for guests adherence to rules.

ALL SPECIAL CONDITIONS not covered in the Use Permit Agreement must be noted on your Use Permit Agreement and approved by the Director of Parks and Recreation or his/her designated representative.

The Department reserves the right to refuse service based on past experience, potential facility damage, or negative impact on other park users.

The Department may require special conditions to include, but not limited to, permittee providing at their own cost, security, portable restrooms and refuse containers.

FEES are subject to change without notice.

All state and local laws apply on park property.

This reservation system invites all to participate regardless of race, color, national origin, handicap, or age.

PROPOSED PARKING PLAN
For Senior Awareness Day

Micke Grove East Boundary Fence: currently marked as "No Parking." Requesting that this is waived for special event from 6:00 a.m. to 3:00 p.m. on Thursday, May 30, 2013

60' gate clearance for line of sight

Traffic Assistants/Flaggers: onsite from 6:00 a.m. to 2:00 p.m., or until all event traffic is cleared.

Phone Utility Access (upright): Guarded by safety cones

Ground Utility Panels: Guarded by safety cones

Irrigation Pipe/Vent (upright): Guarded by safety cones

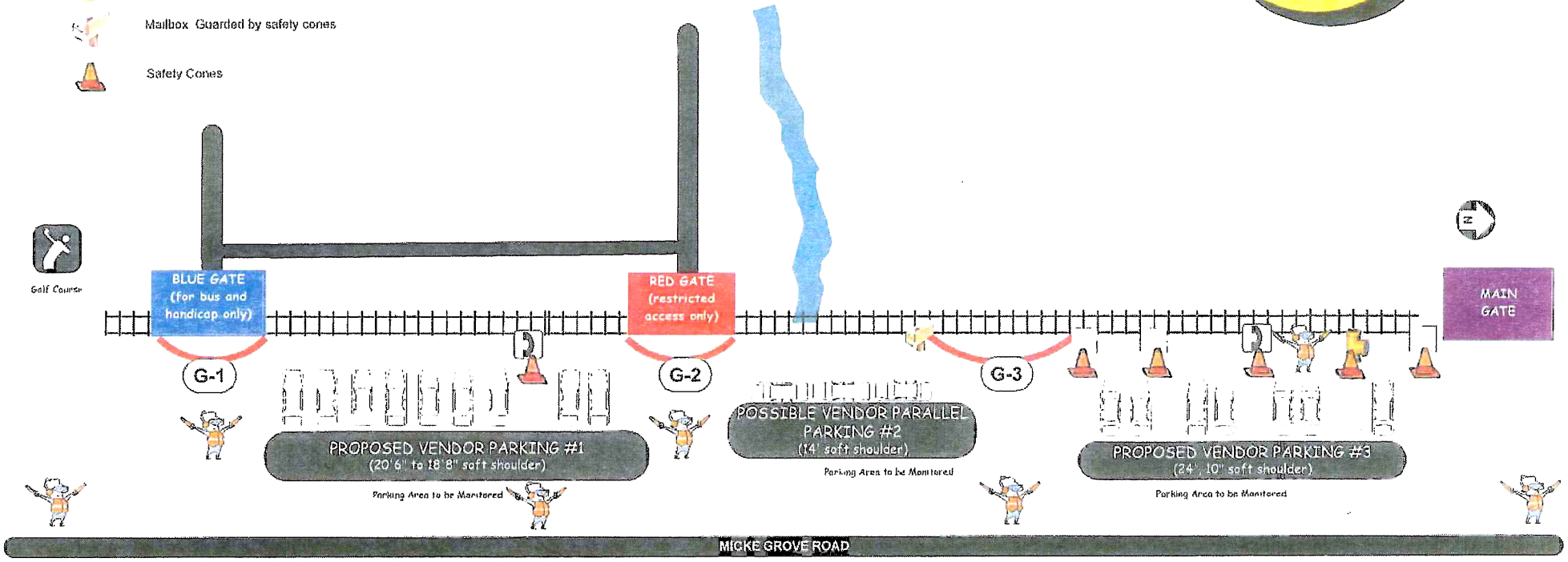
Mailbox: Guarded by safety cones

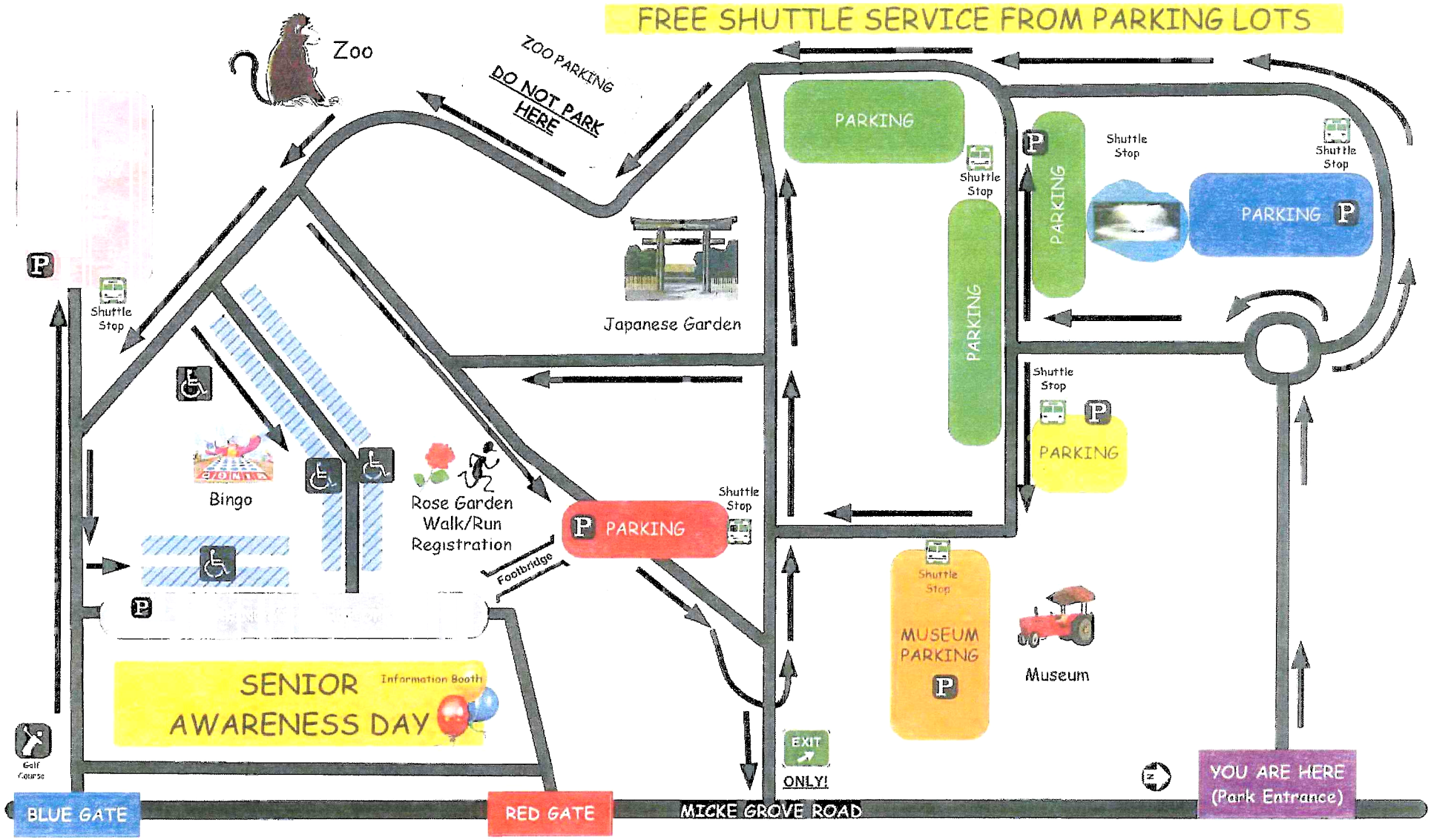
Safety Cones

Parking 1, 2, 3: Monitored by staff throughout entire event for vehicle and pedestrian safety. Vehicle activity should only occur between 6:00-8:00 a.m. and 1:00 -2:00 p.m.

Vertical Parking (not to scale)

Parallel Parking (not to scale)




FREE SHUTTLE SERVICE FROM PARKING LOTS
Zoo
ZOO PARKING
DO NOT PARK HERE
PARKING
Shuttle Stop
PARKING
PARKING
PARKING
Shuttle Stop
Shuttle Stop
Japanese Garden
Shuttle Stop
PARKING
Bingo
Rose Garden Walk/Run Registration
Footbridge
PARKING
Shuttle Stop
Shuttle Stop
MUSEUM PARKING
Museum
SENIOR AWARENESS DAY
Information Booth
Golf Course
EXIT
ONLY!
BLUE GATE
RED GATE
MICKE GROVE ROAD
YOU ARE HERE (Park Entrance)